



Canada Border
Services Agency

Agence des services
frontaliers du Canada

CBSA EXPIRY REVIEW QUESTIONNAIRE EXPORTER OR FOREIGN PRODUCER

Information requested under
the *Special Import Measures Act* respecting

THE DUMPING OF HOLLOW STRUCTURAL SECTIONS ORIGINATING IN OR EXPORTED FROM SOUTH KOREA AND TURKEY

- PURPOSE*** The purpose of this Expiry Review Questionnaire (ERQ) is to elicit information from your company that will be used by the Canada Border Services Agency (CBSA) to determine whether the expiry of the order issued by the Canadian International Trade Tribunal (CITT) on October 16, 2019, in Expiry Review No. RR 2018-006 is likely to result in the continuation or resumption of dumping of the goods noted above.
- PERIOD OF REVIEW*** January 1, 2021 to June 30, 2024
- DUE DATE FOR RESPONSE*** Your complete response to this ERQ must be received at the CBSA's email address below by **October 17, 2024, by 5:00pm ET**.
- EMAIL YOUR RESPONSE TO*** simaregistry-depotlmsi@cbsa-asfc.gc.ca
- FOR FURTHER INFORMATION*** Contact the following CBSA officer:
- Kevin Lambertsen 613-862-0549 Kevin.Lambertsen@cbsa-asfc.gc.ca

IMPORTANT NOTE: Information provided by your firm is deemed to be public unless clearly marked 'Confidential.' See Item 2 in the *Instructions* section of this questionnaire for further information.

INFORMATION

1. Product Definition

Structural tubing known as hollow structural sections (HSS) made of carbon and alloy steel, welded, in sizes up to and including 16.0 inches (406.4 mm) in outside diameter (O.D.) for round products and up to and including 48.0 inches (1219.2 mm) in periphery for rectangular and square products, commonly but not exclusively made to ASTM A500, ASTM A513, CSA G.40.21-87-50W and comparable specifications, originating in/or exported from the Republic of Korea and Turkey.

2. Tariff Classification

Beginning January 1, 2022, the subject goods are usually classified under the following tariff classification numbers:

7306.30.00.41	7306.30.00.61	7306.30.00.89	7306.61.00.39
7306.30.00.51	7306.30.00.71	7306.50.00.00	7306.61.00.49

Prior to January 1, 2022, the subject goods were usually classified under the following tariff classification numbers:

7306.30.00.20	7306.50.00.00	7306.61.00.20
7306.30.00.30	7306.61.00.10	

This listing of tariff classification numbers is for convenience of reference only. Refer to the product definition for authoritative details regarding the subject goods.

3. Who Must Complete the Attached Questionnaire

If your company produced hollow structural sections in Canada or if your company exported hollow structural sections from **January 1, 2021 to June 30, 2024**, your company is required to complete the following items and provide them to the CBSA at the address on the cover page by **October 17, 2024**:

- a) the attached questionnaire
- b) the attached Designation of Confidential Information
- c) the attached Certificate of Veracity, Accuracy and Completeness

If your company did not produce hollow structural section in Canada or did not export such goods from **January 1, 2021 to June 30, 2024**, please provide a written statement to this effect to the officer listed on the cover page of this questionnaire.

4. Parts of the Questionnaire

Title	Description
Information	Information on the goods covered by the expiry review and information explaining this document.
Instructions	Instructions explaining how to reply to the attached questionnaire, Designation of Confidential Information, and Certificate of Veracity, Accuracy and Completeness.
Glossary of Terms	Definition of certain terms used in this document.
Questionnaire	Requests information required by the CBSA to determine if the expiry of the order is likely to result in the continuation or resumption of dumping.
Designation of Confidential Information	A statement to be signed by your company and pertaining to the nature of information you wish to designate as confidential and reasons why you request that the information be treated confidential.
Certificate of Veracity, Accuracy and Completeness	Pertains to certification of the responses to this questionnaire and submitted to the CBSA.
ERQ Checklist	A checklist to ensure that all items relating to confidential information has been completed.

5. Request for Additional Information

The CBSA may contact you to discuss your response to this questionnaire and to request additional information.

6. Verification Meetings

The CBSA may wish to verify the information submitted by meeting with officials from your company at your premises. You will be contacted to make arrangements as to the time and place of the verification meeting. The CBSA may require additional information at that time.

7. Information Submitted to the CBSA

Information submitted to the CBSA will be provided to the CITT following the President's determination whether the expiry of the order is likely to result in the continuation or resumption of dumping of the goods.

INSTRUCTIONS

1. Format of Submissions

Please note that you must submit your response or supplementary response to the questionnaire electronically as follows: by [email](#) (with size of 10 MB or less per email – your response can be fragmented and sent in more than one email to accommodate the size capacity); or by way of secure file transfer link/electronic portal sent by [email](#).

Submit the confidential information and the non-confidential edited version or summary separately identified as follows: CONFIDENTIAL or NON-CONFIDENTIAL, company name, date and SIMA case file number (**HSS 2024 ER**). CONFIDENTIAL submissions should be password protected; please send the password in a separate [email](#).

Hardcopies (paper), USB keys or CD submissions will not be accepted.

If you submit by way of secure file transfer or electronic portal, please note that the CBSA does not accept any risk, responsibility or liability for the use of secure file transfer providers or e-platforms, nor do we recommend one provider over another as the CBSA cannot guarantee the confidentiality of documents uploaded to third party servers.

If you have any questions about how to submit, please inquire at the contact [email](#) provided for the SIMA Registry.

Use the YYYY-MM-DD format for all dates. For example, write October 23, 2021 as 2021-10-23.

Narrative or text responses must be provided in Microsoft Word compatible format. Spreadsheets or data responses must be provided in Microsoft Excel compatible format. Files may be submitted in a compressed ZIP format, but not RAR.

Your response must state each numbered question followed by a complete response. If a question does not apply to your company or requests information in a format that is different than that in which it is maintained, an explanation as to why the question does not apply or how the information was adjusted to respond to the question is required.

Your response must be in either English or French. Any source material that you provide must be in the document's original language and must be accompanied by a translation in either English or French.

Please do not include in your submission to the CBSA, the questionnaire *Information*, *Instructions* and *Glossary of Terms*.

All monetary values, such as costs, charges, prices, etc., must be expressed in the currency in which the transactions occurred with the applicable currency clearly identified. All responses related to volume, amount or quantity of the product described above should be expressed in units and/or kilograms where indicated. If the information requested is not readily available from

your records in the exact form requested, please furnish estimates, with an explanation of the methodology used to prepare these estimates.

2. Treatment of Confidential and Non-Confidential Information

NOTE: Parties are required to review and consult with the [Confidentiality and Disclosure Guidelines for SIMA Proceedings](#) before submitting any information to the Canada Border Services Agency (CBSA) to ensure that their information complies fully with section 85-87 of the *Special Import Measures Act* (SIMA). These guidelines outline the CBSA's policies and procedures with respect to the submission of confidential and non-confidential information and the disclosure of confidential information under SIMA.

For additional information on the CBSA's requirements for proper formatting of a confidential and non-confidential submission and for examples of these requirements, parties are encouraged to review the following:

- [Submitting information to the Canada Border Services Agency in a Special Imports and Measures Act proceeding](#)
- [Sample submission: comparative view](#)
- [Templates](#)

Why Provide Confidential and Non-Confidential Information?

The *Special Import Measures Act* (SIMA) requires that confidential information submitted to the CBSA be accompanied by a non-confidential version of the information. Please consult the [Confidentiality and disclosure guidelines for Special Import and Measures Act proceedings](#) and the supporting links above for further information and guidance on the CBSA's treatment of confidential and non-confidential information and how to prepare both a confidential and non-confidential submission of your information.

Treatment of Your Non-Confidential Information

Your non-confidential information will be given to any party that asks for this information for the purposes of the proceeding.

Treatment of Your Confidential Information

There are certain times when the CBSA will release your confidential information: first, to independent counsel for a party to the proceeding with disclosure authorization, under the terms and conditions of a [disclosure undertaking](#); and second, to Canadian courts, tribunals and panels.

Providing Only Non-Confidential Information?

If you decide that your reply to this RFI does not contain confidential information, every page of your reply should be marked "NON-CONFIDENTIAL". You must make a statement, in a covering letter, that you do not consider any information in your submission to be confidential.

Providing Confidential Information?

If your reply to this RFI contains confidential information, this reply, along with all of the attachments and supporting documents, will be your confidential submission. In the confidential submission, you must:

1. Clearly identify confidential information by enclosing it within [square brackets] and **highlighting** all confidential information as outlined in the [Confidentiality and disclosure guidelines for Special Import and Measures Act proceedings](#); and
2. Clearly mark every page of the confidential submission as "CONFIDENTIAL" including all attachments.

Review of Non-Confidential Submission

The non-confidential version of your submission will be reviewed by the CBSA to ensure that it is in sufficient detail to convey a reasonable understanding of the substance of the information submitted in the confidential version.

If CBSA determines that an adequate non-confidential bracketed version *or* a non-confidential summary of information designated as confidential has not been provided by the respondent, and the respondent fails to justify why it cannot be provided, does not withdraw the designation, does not take corrective action or does not submit a revised version, the CBSA will **NOT** use the confidential information provided by your organization in the proceedings. As a result, the CBSA's determination will be based on the best information available. It is imperative that companies delete only the minimum information necessary to protect their interests and only what is confidential.

Designation of Confidential Information

When you provide confidential information for the first time in respect of a SIMA proceeding, a signed and completed [Designation of Confidential Information](#) must be submitted to the CBSA. Here, you must identify the nature of the information you wish to designate as confidential, and provide reasons why you request that the information be treated as confidential. This document is non-confidential and should not include any confidential information. It will be included in both versions of your submission.

Certificate of Veracity, Accuracy and Completeness

A signed [Certificate of Veracity, Accuracy and Completeness](#) is required to along with your response. This certificate should be reproduced and signed on your company letterhead. This document is non-confidential and should not include any confidential information. It will be included in both versions of your submission.

Independent Counsel

If your company retains independent counsel to represent you in this matter, please provide a [Letter of authorization](#) to the CBSA, including authorization to discuss with and to release to your independent counsel any confidential information that you have submitted and particulars of your file. Please be advised that confidential information submitted by other parties to the proceedings will be disclosed only to independent counsel. Therefore, letters of representation should be provided as soon as possible so that your independent counsel may access confidential information submitted by other parties.

GLOSSARY OF TERMS

The following definitions may assist you in responding to this questionnaire.

Associated Persons and/or Companies: Persons or companies that are related to each other or do not deal with each other at arm's length. For example, individuals related by blood, marriage or adoption or companies that are directly or indirectly controlled by the same person or by the same company. See "*related*."

Beginning Inventory: The total quantity of inventory on-hand at the beginning of each period.

Capacity Utilization Rate: Indicate the capacity utilization rate for the production of hollow structural sections. Capacity utilization rate for purposes of this questionnaire is the actual production of hollow structural sections for each period divided by the total plant capacity available for production of all hollow structural sections and other products, expressed as a percentage.

Cost of Sales: The total cost of products sold in the indicated market for each period, including costs of production and any other costs or expenses relating to the production or sale of the goods. Do not include internally transferred goods in the amounts.

Delivery Cost: The average delivery costs (freight, handling, insurance), by market for each period, whether incurred by your firm and included in the selling price or incurred separately by the purchaser and estimated when the goods are purchased on an FOB or ex-factory basis, expressed as a percentage of the ex-factory or FOB value of the market sales.

Domestic Market Sales: The total quantity of hollow structural sections sold in your domestic market for each period. Do not include internally transferred goods in the amounts.

Ending Inventory: The total quantity of inventory on-hand at the end of each period.

OEM: Original Equipment Manufacturer.

Period of Review (POR): The Period of Review for the CBSA's expiry review investigation is January 1, 2021 to June 30, 2024.

Related: For the purposes of defining *associated persons*, persons are related if:

- they are connected by blood relationship;
- one is an officer or director of the other;
- each such person is an officer or director of the same two corporations, associations, partnerships or other organizations;
- they are partners;
- one is the employer of the other;
- they directly or indirectly control or are controlled by the same person;
- one directly or indirectly controls or is controlled by the other;

- any other person directly or indirectly owns, holds or controls 5% or more of the outstanding voting stock or shares of each such person; or
- one directly or indirectly owns, holds or controls 5% or more of the outstanding voting stock or shares of the other.

Sale: A sale is an exchange of goods, property or services for an agreed sum of money or credit. A sale includes leasing and renting, an agreement to sell, lease or rent and an irrevocable tender.

Sales Value: The ex-factory or FOB sales value for each period. The ex-factory or FOB sales value is the selling price to your purchaser net of cash, quantity and deferred discounts, allowances, rebates and taxes. It excludes delivery costs (freight, handling and insurance) paid by your firm and included in the selling price. Do not include internally transferred goods. For export sales, report the ex-factory or FOB total sales value in the currency used for export sales.

Total Production Capacity: The greatest level of output from the machinery and equipment used in the production of hollow structural sections that your plant(s) can achieve on a continuous basis within the framework of a realistic work pattern. Consideration should be given to the typical product mix, number of shifts per day, annual operating days, etc., experienced during each period.

Trade Level: The trade level which a company occupies in the distribution chain for a product. The predominant determining factor in establishing the trade level of an entity is the trade level to which that entity in turn sells the goods. The activities that the entity carries out may also help in distinguishing the trade level. Examples of typical trade levels are, in descending order, producer, broker, trader, national distributor, regional distributor, wholesaler, retailer, mass merchandiser, OEM, contractor, end user, etc.

QUESTIONNAIRE

Complete and submit all questions in this section as well as the *Designation of Confidential Information*, the *Certificate of Veracity, Accuracy and Completeness*, and the *Request for Information Checklist* found at the end of the Questionnaire. You are not required to submit the pages prior to this point in your submission. When you complete each appendix requested in the questions, please use the respective Microsoft Excel file as a template.

- Q1.** Provide your company's complete name, mailing address, website address and telephone number.
- Q2.** Provide the name and position of the officer in your company responsible for your response to this questionnaire along with this person's email address and telephone number.
- Q3.** Indicate if your company exported subject goods to Canada or if your company produced such goods which were exported to Canada by another party in 2021, 2022, 2023, and 2024 and indicate which of these years your company did so.
- Q4.** Provide the names and addresses of any other locations, facilities and outlets on behalf of which your company is responding to this questionnaire, and identify the product lines produced at each.
- Q5.** If your company is a subsidiary of another company, indicate the name and address of your parent company and the extent of ownership in your company.
- Q6.** Provide a list of the names and addresses of each *associated company* that is involved in the production, sales, export, import, or supply of raw materials, or the purchase of hollow structural sections. Indicate the responsibilities or functions carried out by each *associated company* in respect of the goods.
- Q7.** Explain the nature of the business performed and the responsibilities or functions carried out by each *associated company* in respect of the goods.
- Q8.** Provide the details of any change in the majority ownership structure of your company during the last fiscal year and during this fiscal year-to-date. In addition, provide details of any ownership change or any other changes that have affected your costing, selling, pricing and distribution practices during the *period of review*.
- Q9.** Describe the nature of your company's business and explain whether you are a producer, trading/sales organization, distributor, etc.
- Q10.** Provide a brief history of your company with particular emphasis on hollow structural sections. The history should include the date of incorporation, corporate structure, and the date that your company first produced or sold hollow structural sections.
- Q11.** Provide a list of all product lines produced by your company (i.e., both hollow structural sections and other products).

- Q12.** List the location(s) of your production facilities and identify the product lines produced at each.
- Q13.** Identify any of your facilities that are not presently producing hollow structural sections but which are capable of producing hollow structural sections.
- Q14.** List any new facilities that your company opened which produce or are capable of producing hollow structural sections or any significant asset acquisitions related to the production of hollow structural sections during the *period of review*.
- a. List the plant or major asset concerned and the date, location and reasons for the addition.
 - b. Report the effect, in percentage terms, the addition has had on production capacity for hollow structural sections.
 - c. Report any other significant changes made by your company related to the production of hollow structural sections. Describe the change and the reasons for the change.
- Q15.** Report your company's plans to make additions to plant capacity through new factories or asset purchases related to the production of hollow structural sections. Explain the addition and the planned date, location and reason for the addition. Indicate the estimated effect, in percentage terms, the planned addition will have on production capacity for hollow structural sections.
- Q16.** Report any significant changes introduced by your company during the *period of review* such as new plant layout, new equipment, new production processes, marketing arrangements, etc. Indicate the type of change, the date, the location and the reasons for the change.
- Q17.** Report any changes to your company's product mix of hollow structural sections that it produced or exported during the *period of review* (e.g. product categories, product type, quality, style, size, etc). Explain the reasons for the changes.
- Q18.** Report any permanent closures or disposals of production facilities or factories producing hollow structural sections by your company since January 1, 2021. In addition, report the disposal of any significant assets related to the production of hollow structural sections during the *period of review*. Indicate the factory or major asset concerned and the date, location and reasons for the closure or disposal.
- Q19.** Describe your company's channels of distribution for your domestic sales and export sales of hollow structural sections. If these channels changed during the *period of review*, describe the changes and the reasons for the change.
- Q20.** Report your company's plans to significantly change your channels of distribution for hollow structural sections and explain the change and the reasons for the change.

- Q21.** Provide copies of all price lists, price schedules, base price lists, discount schedules, etc., applicable to your sales of hollow structural sections for the *period of review* for each of your company's domestic and export markets. Explain any product codes or other codes appearing on these documents so as to permit a full understanding by the CBSA.
- Q22.** Explain how any terms, discounts, allowances and other considerations of your company had the effect of reducing the prices that appear on your price lists.
- Q23.** If your company does not use price lists, describe how prices are determined. Provide a detailed schedule showing each price change for hollow structural sections during the *period of review* and the effective dates of the price changes.
- Q24.** Provide details of the terms of sale and delivery of your company that apply to your domestic market and the Canadian market, and fully explain what each of these terms means to your company (e.g. F.O.B., ex-factory, C.I.F., delivered, etc.).
- Q25.** Describe your marketing practices for hollow structural sections. Explain any changes in your methods during the *period of review*. If your methods vary for domestic and export sales, please explain.
- Q26.** If your company has any plans to change your marketing and sales practices for hollow structural sections in the period from **2024 to 2029**, explain such plans and reasons for the changes.
- Q27.** Provide a copy of the latest brochures, corporate publications, or any other such general literature concerning your company and products sold or produced both in your domestic market and in export markets.
- Q28.** Provide copies of the following reports:
- a. Your company's last three annual reports and all year to date (e.g., monthly, quarterly) reports filed with the relevant agency charged with the regulating and control of public companies in your country;
 - b. Your company's most recent annual and year to date subsidiary, divisional or operational financial statements for each entity engaged in the production and/or sale of hollow structural sections; and
 - c. Your company's most recent annual and year to date product specific income statements (or profit and loss schedules) for sales of hollow structural sections. If such a statement does not exist, provide the income statement or profit and loss schedule for the narrowest range of products which includes hollow structural sections. The relevant statement or schedule should be provided for each of the production facilities or factories where the goods are produced.
- Q29.** Provide copies of your company's reports with any agency, board, commission or organization responsible for the regulation of publicly traded securities, if applicable.

- Q30.** List the names and addresses of all parties involved in the sales transaction to the Canadian importers of your company's sales of hollow structural sections in the *period of review*, whether exported or shipped directly by your company or by another exporter.
- Q31.** Please identify any Canadian importers with which your company maintains an ongoing commercial relationship, either with respect to hollow structural sections or other products.
- Q32.** Report the quantities (in units and kilograms) of any end-of-period inventories of hollow structural sections your company maintained in Canada during the *period of review* (not including any inventories held by any of the importers of hollow structural sections) for each year of the *period of review*.
- Q33.** Report any negotiated annual or quarterly contracts that include selling prices for the period from **2024 to 2029**. Provide a summary listing with terms and pricing information.
- Q34.** Describe the trends expected in your company's domestic sales of hollow structural sections for the period from **2024 to 2029** in relation to market demand and prices. Explain what is expected to happen to prices, capacity utilization, and profits for the period from **2024 to 2029**.
- Q35.** List your export markets for hollow structural sections and describe the trends in and the state of each of these markets during the *period of review* in relation to total market sales volumes, demand, prices and profits. List the factors which have resulted in the noted trends, for instance, decreasing demand may have been caused by a number of factors including economic conditions, raw material prices or substitutable products.
- Q36.** Describe the trends your company expects for its exports of hollow structural sections for the period from **2024 to 2029**. Explain which countries which will be your company's key export markets, the expected trends in total market demands and prices, and the underlying factors which are expected to cause the trends.
- Q37.** Provide copies of your most current business plans for the period from **2024 to 2029** for Canada and your company's other export markets for hollow structural sections.
- a. Include any demand and price forecasts for the Canadian and other export markets.
 - b. Include plans and forecasts setting out your company's strategies and objectives for the items listed below. In addition, provide the rationale and assumptions underlying these forecasts and plans and indicate whether they were prepared internally or by an outside consultant.
 - production;
 - market size and growth;
 - domestic sales from domestic production and imports;
 - export sales;
 - change in the product mix of production and sales;
 - market shares for your company;

- other producers in your country;
- importers in foreign markets;
- price levels;
- financial performance; and
- capacity and utilization levels.

Q38. Describe the trends in and the state of the market for hollow structural sections in your country during the *period of review* in relation to total market volumes, prices, demand, capacity utilization and profits. List the factors which have resulted in the noted trends, for instance, decreasing demand may have been caused by a number of factors including economic conditions, raw material prices or substitutable products.

Q39. What percentage of your company's total sales in the most recent fiscal year was represented by sales of hollow structural sections?

Q40. Estimate your company's percentage share of your country's total domestic sales of hollow structural sections for the *period of review*. Please explain the basis for your estimate and provide copies of any published sales data which supports your estimate.

Q41. Estimate your company's percentage share of your country's total exports to Canada, in value and volume, of hollow structural sections for the *period of review*. Please explain the basis for your estimate and provide copies of any published production or sales data which supports your estimate.

Q42. Report your company's capacity, as well as your actual production of hollow structural sections during the *period of review* in **Appendix 1**.

Q43. Indicate the operating hours per week, and the operating weeks per year on which the reported capacity in **Appendix 1** is based.

- a. Provide a detailed explanation regarding how your company determined its plant capacity and utilization rate as reported.
- b. List any other products that can be produced with the same machinery and equipment used in the production of hollow structural sections.
- c. If the machinery and equipment used in the production of hollow structural sections is also used for the production of other products, report your company's production of these other goods for the *period of review* in **Appendix 1**. In addition, indicate the operating hours per week, and the operating weeks per year on which the reported capacity is based. If applicable, your response to this question should also cover any other machinery and equipment capable of producing hollow structural sections.

Q44. List any government authority or industry association etc. to which you report your production capacity and provide a copy of your most recent report.

Q45. Report your company's total volume of production, imports, exports, sales and inventory for hollow structural sections for the *period of review* in **Appendix 2**.

- Q46.** Report your company's total volume and value of sales and selling prices of hollow structural sections for the *period of review* in **Appendix 3**.
- Q47.** Report your company's total cost of sales and cost of sales for hollow structural sections for the *period of review* in **Appendix 4**.
- Q48.** Identify the major cost components of the cost of sales of hollow structural sections and identify the factors which will have an impact on these costs and the expected trend for each factor identified.
- Q49.** List any anti-dumping investigations initiated by countries other than Canada during the last five years respecting products exported or produced by your company. Where applicable, provide the product covered by the investigation, the country that investigated exports from your company, and indicate whether or not the investigating authority determined that the goods were being dumped.
- Q50.** List any anti-dumping investigations presently in effect on products exported or produced by your company, which were initiated more than five years ago.
- Q51.** Identify any countries that have imposed safeguard actions (i.e., import restrictions, quotas, etc.) on products exported or produced by your company, and provide details respecting these restrictions or quotas.
- Q52.** Provide any other information or documentation which in your opinion is relevant to this expiry review which you wish to have taken into consideration by the CBSA. In your response to this question, you are encouraged to submit any other information which you believe supports your position with respect to the likelihood of continued or resumed dumping should the order be rescinded.

APPENDICES

Please find the accompanying Excel spreadsheet templates included with this ERQ:

**APPENDIX 1 -
TOTAL PRODUCTION CAPACITY, ACTUAL PRODUCTION AND CAPACITY
UTILIZATION RATE**

**APPENDIX 2 -
TOTAL VOLUME OF PRODUCTION, IMPORTS, EXPORTS, SALES AND
INVENTORY OF HOLLOW STRUCTURAL SECTIONS**

**APPENDIX 3 -
TOTAL VOLUME AND VALUE OF SALES AND SELLING PRICES OF
HOLLOW STRUCTURAL SECTIONS**

**APPENDIX 4 -
SALES VOLUME, TOTAL COST OF SALES AND AVERAGE COST OF SALES
OF HOLLOW STRUCTURAL SECTIONS**

DESIGNATION OF CONFIDENTIAL INFORMATION

To be submitted with your response to the questionnaire

I, _____, _____ of _____
(Print name) (Print Position / Title) (Print name of company)

request to designate the information contained in my submission to the CBSA in response to the Request for Information concerning the expiry review investigation into hollow structural sections originating in or exported from South Korea and Turkey and identified in section A of this statement as confidential.

Section A - *Briefly list the nature of the information you wish to designate as confidential*

Section B - *Provide reasons why you request that the information be treated confidential*

Signed: _____

Date: _____

CERTIFICATE OF VERACITY, ACCURACY AND COMPLETENESS

To be submitted with your response to the questionnaire

This certificate should be reproduced and signed on your company's letterhead by an officer who has authority to respond on behalf of your company.

I, _____, _____ of _____
(Print name) (Print Position Title) (Print name of company)

certify that the information submitted in response to the exporter and foreign producer expiry review questionnaire is true, accurate and complete.

Signed: _____

Date: _____

Telephone number of signatory: _____

E-Mail of signatory: _____

Address of signatory: _____

EXPIRY REVIEW QUESTIONNAIRE CHECKLIST

To be submitted with your response to the ERQ

Please respond to each of the following questions by placing a checkmark in the “yes” or “no” column. **If a response is no**, provide an explanation as to why you have not complied with the instructions.

Question 1:	Yes	No	
Did you provide a confidential and non-confidential version of your response in accordance with the disclosure instructions in the Request?			If no, reason:
Question 2:	Yes	No	
Did you complete the <i>Designation of Confidential Information</i> for designating information as confidential?			If no, reason:
Question 3:	Yes	No	
Did you bracket and highlight the confidential information in the confidential response?			If no, reason:
Question 4:	Yes	No	
Did you mark every page of the confidential submission as “CONFIDENTIAL”, including all attachments?			If no, reason:
Question 5:	Yes	No	
Did you mark every page of the non-confidential version “NON-CONFIDENTIAL” as well as place empty brackets and highlight areas where confidential information was deleted from the non-confidential version?			If no, reason: